

## INFORMATION NEEDED TO SUBMIT AN APPLICATION

We strive to obtain approvals for all applications as quickly as possible. When we have the following information, we can work quickly.

### For applications \$25,000 - \$50,000

1. Application. Completed with all information and signed by the applicant
2. Sales order. The equipment proposal or signed sales order including:
  - Cost per piece
  - Delivery, shipping and tax shown as separate line items
3. Bank statements. The last three months business bank statements and personal bank statements with the balances shown.
4. Schedule C from the tax return if the business is a sole proprietorship. The oldest Schedule C from prior years personal tax returns in order to establish time in business

### For applications >\$50,000

1. Application. Completed with all information and signed by the applicant
2. Sales order. The equipment proposal or signed sales order including:
  - Cost per piece
  - Delivery, shipping and tax shown as separate line items
3. Bank statements. The last three months business bank statements and personal bank statements with the balances shown.
4. Schedule C from the tax return if the business is a sole proprietorship. The oldest Schedule C from prior years personal tax returns in order to establish time in business.
5. Tax returns. The most recent two years federal tax returns for:
  - All guarantors
  - Business (if applicable)
6. Financial statements. Personal and business financial statements for the last two years. Interim financial statements may be required.

How can we help you?  
Questions?

John Hofmann 815-477-1600 ext.1560  
[johnhofmann@uscapcorp.com](mailto:johnhofmann@uscapcorp.com)

